

# HOW TO SIGN UP FOR JUT CLASSES WITH THE **ISAQR APP**



**ONE APP**

**TWO DIFFERENT LOGINS**

**LOCAL UNION HALL**

Pay dues, log OJT hours, view Local Union notifications, etc.

**A&J TRAINING TRUST**

View class schedule, sign up for classes, check certifications & more!

**1**

OPEN THE ISAQR APP ON YOUR PHONE & LOGIN WITH YOUR **A&J TRAINING TRUST USERNAME & PASSWORD** DIFFERENT FROM YOUR LOCAL UNION LOGIN

**USERNAME:**

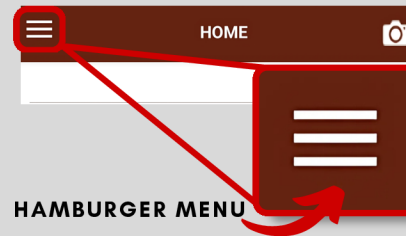
YOUR 7-DIGIT UA CARD # + "**AJ**" (MUST BE IN CAPS)

**PASSWORD:**

THE LAST FOUR DIGITS OF YOUR SSN #

**2**

TAP THE **HAMBURGER MENU**  AND SELECT **CLASS REQUEST** FROM THE MENU



HOME

CERTIFICATIONS

**CLASS REQUEST**

CREDIT

Security Check

Please enter the last four digits of your SSN or Pin assigned to you.

SUBMIT

CANCEL

**3**

SELECT A **DISTRICT** TO FILTER CLASSES BY TRAINING CENTER. **SWIPE LEFT OR RIGHT** TO BROWSE UPCOMING COURSES, OR TAP THE **LEFT AND RIGHT ARROWS**

**4**

TO REGISTER, **SWIPE UP OR SCROLL DOWN** TO FIND AND **CHECK THE CLASS DATE BOX**, **ENTER THE IMAGE TEXT**, AND TAP THE **REQUEST** BUTTON

**PRO-TIP:**

IF THE MENU ITEMS OUTLINED ABOVE DO NOT MATCH, USE THE HAMBURGER MENU  TO LOG OUT AND SIGN BACK IN WITH YOUR A&J CREDENTIALS. THIS MAY OCCUR IF YOU ARE LOGGED IN UNDER YOUR LOCAL UNION CREDENTIALS.

# HOW TO SIGN UP FOR JUT CLASSES **ONLINE**

1

CLICK THE **MEMBER LOGIN** BUTTON  
AVAILABLE ON [WWW.AJTRAINING.EDU](http://WWW.AJTRAINING.EDU)

The screenshot shows the top navigation bar of the AJ Training website with links: Home, About, Apprenticeship, Journey Workers, Programs, Welding & Brazing, and Login. Below the navigation bar is a large 'MEMBER LOGIN' header. To the right, a dropdown menu is open, showing options: Member Login, Blackboard Login, Instructor Login, and Contractor Login. Below the header, there is a 'Member Login' button. Text below the button says: 'View your class schedule, sign up for classes, check your certifications and the member login button below.'

2

ENTER YOUR **USERNAME** & **PASSWORD**

## **USERNAME**

YOUR 7-DIGIT UA CARD # + "**AJ**" (MUST BE IN CAPS)

## **PASSWORD**

THE LAST FOUR DIGITS OF YOUR SSN #

The screenshot shows the 'Sign In' form. It has two input fields: 'User Name:' and 'Password:'. The 'User Name' field contains the text '1234567AJ'. The 'Password' field contains the text 'Last Four of SSN #'. A red box highlights the 'Sign In' button and the input fields. A red arrow points from the 'Login / Login Request' button in the previous screenshot to the 'Sign In' button.

3

SELECT **CLASS REQUEST** FROM THE LEFT  
NAVIGATION MENU

The screenshot shows the 'Menu' section of the website. It has a list of links: Home, Credit, Class Request, View Notification, View Certifications, View Grades/Schedule, and Help. The 'Class Request' link is highlighted with a yellow background. A red box highlights the 'Class Request' link and the 'View Notification' link. A red arrow points from the 'Class Request' link to the 'Class Request' button in the previous screenshot.

4

SELECT A **DISTRICT** TO FILTER AVAILABLE  
CLASSES BY TRAINING CENTER.

TO REGISTER, SCROLL RIGHT USING THE  
**HORIZONTAL SCROLL BAR** TO LOCATE  
AND **CHECK THE CLASS DATE BOX**

The screenshot shows the 'AVAILABLE CLASSES' table. It has columns: Course, Start Date, End Date, Start Time, End Time, Days, and Class Date. The 'Class Date' column has a checkbox and a date field. The date field is highlighted with a yellow background. A red box highlights the 'Class Date' column and the date field. A red arrow points from the 'Class Date' column to the 'Class Date' box in the previous screenshot.

Course	Start Date	End Date	Start Time	End Time	Days	Class Date
Capillary Action / Brazing Refresher (Non-Certific (ETPEMS25955-1)	May 3, 2025	May 4, 2025	06:30 AM	03:00 PM	Saturday and Sunday	<input checked="" type="checkbox"/> 05/03/2025

5

SCROLL DOWN, **ENTER THE IMAGE TEXT**,  
AND CLICK THE GRAY **REQUEST** BUTTON

The screenshot shows the 'Image Text' input field. It has a label 'Image Text: \*' and a text box containing 'HBbvr'. Below the text box is a 'Request' button. A red box highlights the 'Request' button. A red arrow points from the 'Request' button to the 'Request' button in the previous screenshot.

# ISAQR APP BASICS



**ONE APP**

**TWO  
DIFFERENT  
LOGINS**

**LOCAL UNION HALL**

Pay dues, log OJT hours, view Local Union notifications, etc.

**A&J TRAINING TRUST**

View class schedule, sign up for classes, check certifications & more!

**1**

SEARCH FOR AND  
DOWNLOAD THE **ISAQR APP**



Download on the  
**App Store**



GET IT ON  
**Google Play**

## **FEATURES:**

- VIEW CLASS SCHEDULE
- SIGN UP FOR CLASSES
- CHECK CERTIFICATIONS
- AND MORE!

**2**

LOGIN WITH YOUR **A&J  
TRAINING TRUST USERNAME  
& PASSWORD**  
DIFFERENT FROM YOUR LOCAL UNION LOGIN

**1234567AJ**

LAST FOUR OF YOUR SSN #

LOGIN

## **USERNAME:**

YOUR 7-DIGIT UA CARD # + "**AJ**" (MUST BE IN CAPS)

## **PASSWORD:**

THE LAST FOUR DIGITS OF YOUR SSN #

**ONCE DOWNLOADED, IT'S ON YOUR PHONE!**

SIMPLY OPEN THE APP ANYTIME TO ACCESS YOUR PROFILE AND MANAGE YOUR TRAINING NEEDS

## **PRO-TIP:**

IF THE A&J TRAINING MENU DOES NOT INCLUDE CERTIFICATIONS, GRADES, ETC., USE THE HAMBURGER MENU  TO LOG OUT AND SIGN BACK IN WITH YOUR A&J CREDENTIALS. THIS MAY OCCUR IF YOU ARE LOGGED IN UNDER YOUR LOCAL UNION CREDENTIALS.